

**TOWN OF NORTH BRENTWOOD
RESOLUTION NO. 2022-06**

Introduced by: _____

Seconded by: _____

Date of Introduction: _____

A RESOLUTION concerning the North Brentwood ARPA Housing Assistance and North Brentwood Small Business Assistance Program.

WHEREAS, many of our Town residents and the small business within our Town, have been financially affected by the COVID-19 pandemic; and

WHEREAS, emergency declarations issued by the Federal, State and County level remain in effect; and

WHEREAS, COVID-19 continues to present economic challenges for the Town residents and their families; and

WHEREAS, the Mayor and Council has recommended that the Town implement two relief programs (North Brentwood ARPA Housing Assistance and North Brentwood Small Business Assistance Program), to assist individuals, families, and small businesses, residing within the Town of North Brentwood, with their financial hardships, which has been caused by the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED, as we continue to address the COVID-19 pandemic, North Brentwood residents and small businesses, meeting the following eligibility criteria and requirements, may apply for emergency funding through these programs:

a) North Brentwood ARPA Housing Assistance Program

Purpose

- The purpose of this program is to provide financial assistance to eligible Town of North Brentwood individuals and families who have been directly impacted by the COVID-19 pandemic. Payments will be sent directly to the related vendor.

Eligibility

- Must be a North Brentwood resident
- Must show proof of hardship
- The applicant must provide bill statements, that they would like to be paid.
 - o Acceptable Bills: Rent/Mortgage
- No Funds will be given to the applicant. All bills will be paid directly to the outstanding account.
- Town of North Brentwood property taxes and other Town bills/obligations are not eligible

Requirements

- Completed application form with required documentation
- Proof of residency may be established through any two* of the following:
 - o Sign copy of a deed, mortgage, or lease agreement
 - o Bank statement issued within the last 60 days
 - o Current, valid insurance policy
 - o Recent voter registration card
 - o Government benefits statement
 - o Government ID Card/Drivers License with address
- Proof of hardship (include any of the following documentation):
 - o Confirmation of rent or mortgage delinquencies on letterhead from interested party (a copy of the bill will suffice if it shows the delinquencies)
 - o Letter or documentation from former employer
 - o Signed statement pertaining to COVID-19 impact or non-essential status for 1099 (contract) workers or self-employed individuals
 - o 2019 and/or 2020 tax return(s) as filed with the IRS
 - o Documentation of acceptance under other Government financial aid programs
 - o Proof of unemployment benefits or application
 - o Letter of furlough or layoff from employer
 - o Receipt of SNAP/TANF benefits
 - o Receipt of Social Security Income
 - o Medicaid
 - o Residing in subsidized housing
 - o Family eligible for free/reduced lunch at schools

b) North Brentwood ARPA Small Business Assistance Program

Purpose

- The goal of this program is to provide financial assistance for all eligible Town of North Brentwood based businesses and non-profits as allowed by the American Rescue Plan Act (ARPA) to address the negative economic impacts caused by the COVID-19 public health emergency.

Eligibility

- Commercial businesses and non-profits with a physical presence in the Town of North Brentwood
- Operating business and has a Town of North Brentwood business permit as of November 1, 2021
- 75 or fewer full-time employees
- The applicant must provide bill statements, that they would like to be paid.
 - o Acceptable Bills: Rent/Mortgage
- National franchises and chains will be considered on a case-by-case basis.
- Town of North Brentwood property taxes, and other Town bills/obligations are not eligible

- Vape, liquor, and tobacco businesses, or age-restricted businesses ineligible, if applicable per law

Requirements

- Completed Application – Include need for funding, evidence of business disruption
- Current/valid Town of North Brentwood Business Permit as of November 1, 2021
- Provide Documentation to prove eligibility, must include any of the following:
 - o Two most recent tax returns
 - o Most recent income statement
 - o Current Employee Roster
 - o Articles of Incorporation/Organization/Formation
 - o Current lease or last two mortgage statements

AND BE IT FURTHER RESOLVED, THAT THIS RESOLUTION IS ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF NORTH BRENTWOOD THIS ___ DAY OF _____, 20___ AND SHALL BE EFFECTIVE IMMEDIATELY UPON PASSAGE.

Aye:

Nay:

Absent:

Abstain:

TOWN OF NORTH BRENTWOOD, MARYLAND

Carl Jones, Town Clerk

Petrella Robinson, Mayor

Date